

Notary Signing Agent Credentials Now Verified Through SigningAgent.com

To ensure the integrity of the NNA's Notary Signing Agent Certification, beginning January 3, 2017, we are transitioning to online-only verification of NNA Signing Agent Credentials via SigningAgent.com. Downloadable NSA certificates will no longer be provided. To help with the transition, we have provided separate recommendations for NSAs and companies.

For Notary Signing Agents:

- 1. Make sure your <u>profile on</u>
 <u>SigningAgent.com</u> is up to date.
- Inform all companies you work with that the Notary Signing Agent verification process has changed, and email your profile link to them for verification of your credentials.
- If any company continues to ask for a printed version of your credentials, inform them that they can print a PDF version of your SigningAgent.com profile. You may still be asked for a copy of your background screening report, which will remain a standard procedure. You can obtain a copy at NNABackgroundChecks.com.
- 4. If the companies you work for want further verification that the NNA's process has changed, direct them to the following article in the *Notary Bulletin*: NNA Moving To Online-Only Verification Of Signing Agent Credentials In 2017.
- 5. Contact NNA Customer Service with any other issues at 1-800-US NOTARY (1-800-876-6827).

For Title Companies, Lenders And Signing Services:

- Learn about the NNA's change to the Notary Signing Agent verification process in this Notary Bulletin article: NNA Moving To Online-Only Verification Of Signing Agent Credentials In 2017.
- 2. When hiring an NNA Certified Notary Signing Agent, find the NSA's listing at SigningAgent.com, or ask them to send you a link to their profile.
- 3. If you would like to keep an NSA's credentials on file, print a PDF version of their SigningAgent.com profile.
- 4. Retain the link to NSAs' SigningAgent.com profile to use anytime you need to verify credentials.
- 5. Contact NNA Customer Service with any other issues at 1-800-US NOTARY (1-800-876-6827).