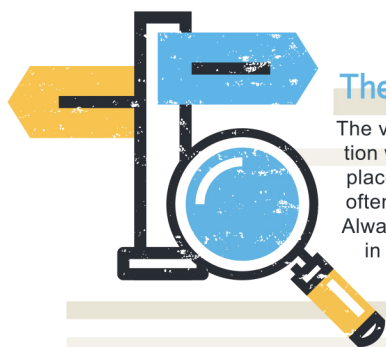




Minor errors on a notarial certificate can cause major headaches. But they are easily avoided if you recognize them before they become a problem. Here are some of the most common errors:



The wrong venue

The venue always refers to the location where the notarization took place. Pre-printed certificate wording often includes the wrong location. Always make sure this space is filled in accurately.

The wrong name

Your name and signature on the notarial certificate must exactly match the name on your official Notary commission. Shortcuts and nicknames are not allowed.



The wrong date

Mistakenly entering the wrong date or post-dating a certificate is a serious error. Make sure the date on the certificate reflects the day you perform the notarization.

The wrong seal location

Don't place your seal impression over other wording on the document. Make sure you place it near your signature where there is enough space.



NATIONAL NOTARY ASSOCIATION

Avoid Common Notary Certificate Mistakes
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