



Questions? Contact our Customer Care Professionals:

Email: Services@NationalNotary.org | Website: www.NationalNotary.org/OK/Renew

Phone: 1-800-876-6827 (M-F, 6:00 a.m.–5:00 p.m. PT)

Step 1

I am eligible to become a Notary and am in compliance with state requirements:

- 18 years old;
- Am a citizen or permanent legal resident of the United States, and a resident of Oklahoma or a nonresident employed in the state;
- Ability to read and write in English;
- I have not been convicted of a felony or a crime involving fraud dishonesty, or deceit.

Step 2

I purchased my state-required Notary bond, seal and supplies at www.NationalNotary.org/OK/Renew or I called 1-800-876-6827.

Step 3

I have received the supplies that are not dependent upon my commission (e.g. journal, etc.)

Step 4

I have completed my application online at <https://www.sos.ok.gov/notary/filing/default.aspx> and paid the registration fees.

Step 5

Upon approval of my application, the state will send me a copy of my commission certificate, a Notary Guide and blank surety bond form. I have emailed a copy of my commission certificate to the NNA: Releasing@NationalNotary.org or faxed to 1-800-833-1211. Once my documents have been received, my stamp will be shipped within 3 business days.

Step 6

I have filed my surety bond, oath of office

Step 7

I have paid the filing fee of \$10.00 to the Secretary of State.