

Questions? Contact our Customer Care Professionals:

Email: Services@NationalNotary.org | Website: www.NationalNotary.org/MD/Renew

Phone: 1-800-876-6827 (M-F, 6:00 a.m.–5:00 p.m. PT)

❑ Step 1

Ensure that you are eligible to become a Notary and am in compliance with state requirements:

- Be at least 18 years old
- Must be of good character, integrity and abilities.

❑ Step 2

Purchase my state-required supplies at NationalNotary.org/MD/Renew or call 1-800-876-6827. The NNA® will immediately ship the supplies that are not dependent upon the commission (e.g. journal, law primer, etc., as requested).

❑ Step 3

Complete your application at <https://www.egov.maryland.gov/sos/notary/#/new>. Be sure to have the information for three references (not family members or your employer) and a digital image of your driver's license or valid government issued ID available for upload.

❑ Step 4

The state will send your commission certificate to the clerk of the circuit court in your county along with a postcard directing you to appear at the clerk's office within 30 days. An appointment fee will apply.

❑ Step 5

Email a copy of your commission certificate to Releasing@NationalNotary.org or fax it to 1-800-833-1211. Once your document has been received, your stamp will be shipped within 3 business days.