



Questions? Contact our Customer Care Professionals:

Email: Services@NationalNotary.org | Website: www.NationalNotary.org/WA/Become

Phone: 1-800-876-6827 (M-F, 6:00 a.m.–5:00 p.m. PT)

Step 1

I am eligible to become a Notary and am in compliance with state requirements:

- **18 years or older**
- **Resident WA; nonresident from OR or ID if regularly employed in WA**
- **Must be able to read and write English**

Step 2

I purchased my state required Notary seal and supplies at www.NationalNotary.org/WA/Become or I called 1-800-876-6827 and provided my county.

Step 3

I have received my supplies that are not dependent upon my commission (e.g. journal, law primer, etc.).

Step 4

I have received my bond via email to submit with my application.

Step 5

I completed my commission [application](#).

If you are applying by mail:

- Provide all required information and sign your application.
- Have your application notarized (new Notaries only).
- Attach your application fee and a signed copy of your bond.
- Send it to:

**Notary Public Program
Department of Licensing
P.O. Box 3777
Seattle, WA 98124-3777**

If you are applying online:

- Upload a copy of your notarized Oath of Office form and signed bond.
- The 'term ending' date on your bond is the date you should enter in the Financial Guarantee Section.
- The effective date of your bond is 4 years prior to the expiration date of your bond.

Step 6

I have received my commission certificate from the state.

Step 7

I have emailed or faxed a copy of my commission certificate with my NNA Customer ID number to: Releasing@NationalNotary.org or via fax to 1-800-833-1211. Once my documents have been received, my stamp will be shipped within 3 business days.

Step 8

I have received my seal stamp.