

Questions? Contact our Customer Care Professionals:

Email: Services@NationalNotary.org | Website: www.NationalNotary.org/RI/Become

Phone: 1-800-876-6827 (M-F, 6:00 a.m.–5:00 p.m. PT)

Step 1

I am eligible to become a Notary and am in compliance with state requirements:

- **18 years or older**
- **Citizen or permanent legal resident of the U.S.**
- **A resident of or have a place of employment or practice in Rhode Island**
- **Read and write English**

Step 2

I purchased my state-required Notary seal and supplies at www.NationalNotary.org/RI/Become or I called 1-800-876-6827.

Step 3

I have received the supplies that are not dependent upon my commission (e.g. journal, law primer, etc.).

Step 4

I completed the [Notary Knowledge Today](#) assessment.

Step 5

I took my Oath of Office on the [application](#) and had it notarized.

Step 6

I completed my commission application https://www.nationalnotary.org/file%20library/naa/applications/rhode-island_state-application--e-.pdf and sent it with the fee to:

**Notary Public Section
148 W. River Street
Providence, RI 02904-2615**

Step 7

I have received my commission certificate from the state.

Step 8

I have emailed a copy of my commission certificate to the NNA: Releasing@NationalNotary.org, or faxed to 1-800-833-1211.

Step 9

Once my documents have been received, my stamp will be shipped within 3 business days.

Step 10

I have received my stamp.