

Questions? Contact our Customer Care Professionals:

Email: Services@NationalNotary.org | Website: www.NationalNotary.org/MS/Become

Phone: 1-800-876-6827 (M-F, 6:00 a.m.–5:00 p.m. PT)

Step 1

I am eligible to become a Notary and am in compliance with state requirements:

- 18 years or older
- U.S. citizen or permanent resident alien
- Reside in MS for a minimum of 30 days, or be employed in the state
- Able to read and write English
- No felony convictions unless pardoned or voting rights restored; not currently on probation or parole
- No commission revocation, suspension or restriction

Step 2

I purchased my state-required Notary seal and supplies at www.NationalNotary.org/MS/Become or I called 1-800-876-6827.

Step 3

I have received the supplies that are not dependent upon my commission (e.g. journal, law primer, etc.).

Step 4

I completed my commission application https://www.sos.ms.gov/content/documents/feesforms/SOS_FORM_NP_001.pdf, and sent it to:

Secretary of State
Business Services Division
P.O. Box 136
Jackson, MS 39205-0136

Step 5

I have received my pre-commission certificate from the state.

Step 6

I have emailed a copy of my pre-commission certificate to the NNA to issue my bond: Releasing@NationalNotary.org, or faxed to 1-800-833-1211.

Step 7

I have completed my Notary bond and oath and returned it to:

Secretary of State
Business Services
Division
P.O. Box 136
Jackson, MS 39205-0136

Step 8

I have emailed a copy of my official commission certificate to the NNA to make my stamp: Releasing@NationalNotary.org, or faxed to 1-800-833-1211. Once my documents have been received, my stamp will be shipped within 3 business days.

Step 9

I have received my seal stamp.