

Questions? Contact our Customer Care Professionals:

Email: Services@NationalNotary.org | Website: www.NationalNotary.org/MA/Become

Phone: 1-800-876-6827 (M-F, 6:00 a.m.–5:00 p.m. PT)

❑ Step 1

I am eligible to become a Notary and am in compliance with state requirements:

- Be at least 18 years old
- Resident of Massachusetts, or regularly conduct business in the state
- Read and write English

❑ Step 2

I have purchased an NNA® Become a Notary supply package at NationalNotary.org/MA/Become or called 1-800-876-6827 to place my order. The NNA® will immediately ship the supplies that are not dependent upon the commission (e.g. journal, primer, etc., as requested).

❑ Step 3

The NNA® will immediately ship the supplies that are not dependent upon the commission (e.g. journal, law primer, etc., as requested).

❑ Step 4

I have completed my application (https://www.nationalnotary.org/file%20library/nna/applications/massachusetts_state-application--e-.pdf) and mailed it along with a copy of my up-to-date resume business card (if I have one) and mail to:

**Notary Public Office
Room 184, State House
Boston, MA 02133**

❑ Step 5

I have received my commission certificate from the Secretary of the Commonwealth with directions to get sworn in.

❑ Step 6

I have been sworn in and paid the fee.

❑ Step 7

I will scan and email a copy of my commission certificate to Releasing@NationalNotary.org or fax it to 1-800-833-1211 to have my Notary stamp made. Once my documents have been received, my stamp will be shipped within 3 business days.