



Questions? Contact our Customer Care Professionals:

Email: Services@NationalNotary.org | Website: www.NationalNotary.org/FL/Become

Phone: 1-800-876-6827 (M-F, 6:00 a.m.–5:00 p.m. PT)

Step 1

I am eligible to become a Notary and am in compliance with state requirements:

- **18 years or older**
- **Reside in FL**
- **Had civil rights restored if ever convicted of a felony**

Step 2

I ordered my state-required bond and other Notary supplies at <http://www.NationalNotary.org/FL/Become> or I called 1-800-876-6827. If I did not purchase the Notary training offered by the NNA, I have elected to take the three-hour mandatory training through the [state](#).

Step 3

I have completed my training and printed my Certificate of Completion.

Step 4

I have downloaded and completed my Florida state application and bond form (found at www.nationalnotary.org/file%20library/nna/applications/florida_state_application_e.pdf). I have filled in all of the required information and signed the application. The affidavit was filled out by a non-family member who has known me for at least one year.

Step 5

I sent my application and training Certificate of Completion to:

National Notary Association
9350 De Soto Ave.
Chatsworth, CA 91311-4926

The NNA will carefully review my application for accuracy and completeness. Any corrections that need to be made to the application or bond form may delay the processing.

Step 6

I have received the supplies that are not dependent upon my commission (e.g. journal, law primer, etc.).

Step 7

Upon approval of my commission from the state, the NNA has sent my commission certificate to me. Once my documents have been received, my stamp will be shipped within 3 business days.