



Arizona Notary Commission Process

Step-by-Step Instructions to Begin My Notary Commission

☐ **Step 1**

I am eligible to become a Notary and am in compliance with state requirements:

- 18 years or older
- Resident of AZ
- Citizen or legal permanent resident of the U.S.
- Must be able to read and write English
- Not be convicted of a felony unless civil right has been restored

☐ **Step 2**

I purchased my state required Notary seal and supplies at NationalNotary.org/AZ/Become or called 1-800-876-6827.

☐ **Step 3**

I have received my \$5,000 bond, and had it notarized.

☐ **Step 4**

I completed my application online at Secretary of State's website, printed and signed it, and submitted it with my notarized bond and filing fee to the Secretary of State.

☐ **Step 5**

I have received my supplies that are not dependent upon my commission (e.g. journal, law primer, etc.).

☐ **Step 6**

I have received my commission certificate from the state and have checked my name, county of residence and commission dates are correct to ensure my stamp is made accurately.

☐ **Step 7**

I have emailed a copy of my commission certificate with my NNA Customer ID number to: Releasing@NationalNotary.org or via fax to 1-800-833-1211.

☐ **Step 8**

Once my documents have been received, my stamp will be shipped within 3-5 business days.

NOTE: Any [Arizona Notary package](#) you purchase from the NNA will include all of your state required items: Notary bond, Notary stamp and Notary Journal. It's the best and most convenient way to make sure you have everything you need to become a Arizona Notary

Questions? Contact our Customer Care Professionals

Email: Services@NationalNotary.org

Website: www.NationalNotary.org/AZ/Become

Phone: 1-800-876-6827 (M-F, 6:00 a.m.–5:00 p.m. PT)