

Arizona Notary Commission Process

Step-by-Step Instructions to Begin My Notary Commission

Questions? Contact our Customer Care Professionals:

Email: Services@NationalNotary.org | **Website:** www.NationalNotary.org/AZ/Become **Phone:** 1-800-876-6827 (M-F, 6:00 a.m.-5:00 p.m. PT)

☐ Step 1

I am eligible to become a Notary and am in compliance with state requirements:

- 18 years or older
- Resident of AZ for tax purposes or citizen or legal permanent resident of the U.S.
- Must be able to read and write English
- No felony convictions unless civil rights have been restored
- No commission revocation

☐ Step 2

I purchased my state-required Notary seal and supplies at www.NationalNotary.org/AZ/Become or I called 1-800-876-6827 and provided my county.

☐ Step 3

I have received my supplies that are not dependent upon my commission (e.g. journal, law primer, etc.).

☐ Step 4

I have received my bond via email to submit with my application.

☐ Step 5

I completed my commission application online: https://apps.azsos.gov/apps/notary/application/default.aspx

☐ Step 6

I have received my commission certificate from the state.

☐ Step 7

I have emailed a copy of my commission certificate with my NNA Customer ID number to: Releasing@NationalNotary.org or via fax to 1-800-833-1211.

☐ Step 8

Once my documents have been received, my stamp will be shipped within 3 business days.