

Questions? Contact our Customer Care Professionals:

Email: Services@NationalNotary.org | Website: www.NationalNotary.org/AL/Become

Phone: 1-800-876-6827 (M-F, 6:00 a.m.–5:00 p.m. PT)

Step 1

I am eligible to become a Notary and am in compliance with state requirements:

- Be at least 18 years old
- Resident of Alabama
- Read and write English
- No felony convictions unless pardoned and had civil and political rights restored
- Approval by county probate judge required

Step 2

I have purchased an NNA® Become a Notary supply package at NationalNotary.org/AL/Become or called 1-800-876-6827 to place my order. The NNA® will immediately ship the supplies that are not dependent upon the commission (e.g. journal, law primer, etc., as requested).

Step 3

I have contacted the NNA at 1-800-876-6827 if I did not provide my county at the time of my order. This information is needed to execute my bond, which will be mailed via USPS.

Step 4

The NNA® will immediately ship the supplies that are not dependent upon the commission (e.g. journal, law primer, etc., as requested).

Step 5

The application procedures vary by county, and I have received the application from the Office of the Probate Judge.

For Baldwin, Geneva, Macon, and Mobile counties – submit my application for approval to the Office of the Probate Judge. When the application has been approved, a commission letter will be sent to me. I have scanned and email the commission letter to Applications@NationalNotary.org or faxed it to 1-800-833-1211 to activate my bond.

For all other counties, my bond will be issued once my order is placed and I have provided my county.

Step 6

Once I have received my bond, I must bring it to the Office of the Probate Judge to file it and take my Oath of Office. My commission certificate will be mailed to me.

Step 7

I will scan and email a copy of my commission certificate to Releasing@NationalNotary.org or fax it to 1-800-833-1211 to have my Notary seal made.

Step 8

Once my documents have been received, my stamp will be shipped within 3 business days.