

Non-resident Notary Public Application
 Alexi Giannoulas — Illinois Secretary of State



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Return completed form to: National Notary Association, 9350 De Soto Avenue, Chatsworth, CA 91311-4926

Last Name:		First Name:		Middle Name or Initial:	
Name of Business Employer:		Driver's License or State ID Card Number (attach a photocopy):			
Business Address: Street:		City:		State:	ZIP:
Business Telephone Number:		Date of Birth:	Applying for: <input type="checkbox"/> New Commission <input type="checkbox"/> Renewal of Commission		
Business Web Address:		Current Expiration Date: _____ Commission Number: _____			
County of Business:		Email:		Home Phone:	
Home Address: Street:		City:		State:	ZIP:
Has your name, address or county changed since your last commission? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes," give previous name, address and/or county: Will you perform Notarizations remotely by means of Audio-Video Communication? <input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been a notary public in this or any other state? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes," list the states: _____					

NOTARIAL OATH State of Illinois, County of _____

1. I am a U.S. citizen or lawfully admitted for permanent residence.
2. I have been a resident of Illinois for at least 30 days.
3. I am age 18 or older.
4. I have never been convicted of a felony.
5. I am proficient in the English language.
6. I have never had a notary public commission revoked in the last 10 years.

I do solemnly affirm, under the penalty of perjury, that the answers to all statements on this application are true, complete and correct; that I have carefully read the notary law of the State of Illinois; and that if appointed and commissioned as a notary public, I will perform faithfully, to the best of my ability, all notarial acts in accordance with the law. Further, my signature below authorizes the Office of the Secretary of State to conduct a background verification, including a criminal background check to confirm the assertions and information provided in the application and to compare and use for official purposes any Illinois driver's license or state identification card information contained in the office's master record.

Printed Name (must match your driver's license/ID card) _____

Signature of Applicant as Printed Above _____

Notary Public Signature: _____

Witnessed and Affirmed this _____ day of _____, 20 _____

AFFIX NOTARY SEAL HERE

NOTARY PUBLIC BOND

THIS BOND MUST BE WRITTEN BY A COMPANY QUALIFIED WITH THE ILLINOIS DEPARTMENT OF INSURANCE TO WRITE SURETY BONDS IN THE STATE OF ILLINOIS. The Office of the Secretary of State does not recommend any particular bonding or insurance company.

Know all by these presents that we _____ as principal/applicant and **Merchants Bonding Company (Mutual)** are held firmly bound unto the People of the State of Illinois, in the penal sum of \$5,000 or \$30,000 (Circle One; See Instructions) for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators and assigns jointly and severally, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, whereas, the above bound principal/applicant has applied for appointment by the Secretary of State of the State of Illinois as a Notary Public for a one-year term.

Now, if said principal/applicant shall truly and faithfully perform and discharge the duties of said office of Notary Public, in all things according to law, then the above obligation to be null and void, otherwise to remain in full force and virtue in law. The term of this bond is from the effective date of the principals/applicant's commission to the expiration date of the same.

X _____ Signature of Principal/Notary Public Applicant

X Signature of Authorized Representative of Surety Company

BOND NUMBER

AFFIX CORPORATE SEAL HERE

Instructions for Completing Your Non-Resident Application

1. Complete and Submit Your Notary Public Application and Bond Form

Application:

- 1 Fill out this section completely. No blank spaces are allowed. Do not use whiteout to correct mistakes. If necessary, line through any mistakes.
- 2 Please provide IL business address.

3 IMPORTANT: Include a legible photocopy of your valid driver's license or state identification card, front and back. **Your home address must match your driver's license.** If you have registered a change of address online, please note. If you need to update your address, visit <http://cyberdriveillinois.com>.

- 4 Provide at least one phone number.
- 5 If you answer 'Yes' to the question "Will you perform Notarizations remotely by means of Audio-VisualCommunication," you must include a \$30,000 Illinois Notary Bond. If you answer 'No' to this question, you must include only a \$5,000 Illinois Notary Bond.

Notarial Oath:

- 6 Print your county of business.
- 7 Please print your name. Proper format is first name or initial, middle name or initial, and last name exactly as it appears on your driver's license or ID card. This is how your name will appear on your commission certificate.
- 8 In the presence of a current IL Notary, sign the notarial oath. **Signature must match printed name.**
- 9 The signature of the Notary must match their stamp.

Notary Public Bond:

- 10 Print your name exactly as it appears on your driver's license or ID card.
- 11 Do not circle \$5,000 or \$30,000, the NNA will complete this step.

12 Sign your name here, as you printed and signed on the notarial oath. Your signature must match — abbreviations cannot be used.

- 13 Leave this blank. The bond number will be completed by our office.

2. Payment and Application Submittal

Forward an **original** Application/Bond form, not a copy, with your payment and ID photocopies to:

National Notary Association
9350 De Soto Avenue
Chatsworth, CA 91311-4926

If ordering by mail or fax, include your order form, noting your choice of package. All packages include the \$10 State Application Fee — a separate check is not required.

Non-resident Notary Public Application Alexi Giannoulas — Illinois Secretary of State				
Return completed form to: National Notary Association, 9350 De Soto Avenue, Chatsworth, CA 91311-4926				
1 Last Name: Jones	First Name: Pat	Middle Name or Initial: R.		
Name of Business Employer: ABC Bank	Driver's License or State ID Card Number (attach a photocopy): L252-067-86-945-3		3	
Business Address: Street: 8524 Mason Road	City: Chicago	State: IL	ZIP: 60007	
Business Telephone Number: 305-555-1212	Date of Birth: 11/15/19XX	Applying for: <input checked="" type="checkbox"/> New Commission <input type="checkbox"/> Renewal of Commission		
Business Web Address:	Current Expiration Date: n/a	Commission Number: n/a		
County of Business: Cook	Email:	Home Phone: 305-555-3962	4	
Home Address: Street: 234 West Main Street	City: Kenosha	State: WI	ZIP: 53140	
Has your name, address or county changed since your last commission? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
If 'yes,' give previous name, address and/or county:				
Will you perform Notarizations remotely by means of Audio-Video Communication? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5				
Have you ever been a notary public in this or any other state? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
If 'yes,' list the state:				
NOTARIAL OATH		State of Illinois, County of Cook 6		
1. I am a U.S. citizen or lawfully admitted for permanent residence. 4. I have never been convicted of a felony.				
2. I have been a resident of Illinois for at least 30 days. 5. I am proficient in the English language.				
3. I am age 18 or older. 6. I have never had a notary public commission revoked in the last 10 years.				
I do solemnly affirm, under the penalty of perjury, that the answers to all statements on this application are true, complete and correct; that I have carefully read the notary law of the State of Illinois; and that if appointed and commissioned as a notary public, I will perform faithfully, to the best of my ability, all notarial acts in accordance with the law. Further, my signature below authorizes the Office of the Secretary of State to conduct a background verification, including a criminal background check to confirm the assertions and information provided in the application and to compare and use for official purposes any Illinois driver's license or state identification card information contained in the office's master record.				
Printed Name (must match your driver's license/ID card) Pat R. Jones 7				
Signature of Applicant as Printed Above Pat R. Jones 8				
Notary Public Signature: James R. Jenkins 9				
Witnessed and Affirmed this 12 day of March , 20 XX				
<table border="1"> <tr> <td> NOTARY PUBLIC BOND <small>THIS BOND MUST BE WRITTEN BY A COMPANY QUALIFIED WITH THE ILLINOIS DEPARTMENT OF INSURANCE TO WRITE SURETY BONDS IN THE STATE OF ILLINOIS. The Office of the Secretary of State does not recommend any particular bonding or insurance company.</small> Know all by these presents that we Pat R. Jones 10 as principal applicant and Merchants Bonding Company (Mutual) are held firmly bound unto the People of the State of Illinois, in the penal sum of \$5,000 or \$30,000 (Circle One; See Instructions) for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators and assigns jointly and severally, firmly by these presents. <small>THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, whereas, the above bound principal/applicant has applied for appointment by the Secretary of State of the State of Illinois as a Notary Public for a one-year term.</small> Now, if said principal/applicant shall truly and faithfully perform and discharge the duties of said office of Notary Public, in all things according to law, then the above obligation to be null and void, otherwise to remain in full force and virtue in law. The term of this bond is from the effective date of the principal/applicant's commission to the expiration date of the same. X Pat R. Jones X James R. Jenkins <small>Signature of Principal/Notary Public Applicant</small> <small>Signature of Authorized Representative of Surety Company</small> BOND NUMBER 13 AFFIX CORPORATE SEAL HERE </td> </tr> </table>				NOTARY PUBLIC BOND <small>THIS BOND MUST BE WRITTEN BY A COMPANY QUALIFIED WITH THE ILLINOIS DEPARTMENT OF INSURANCE TO WRITE SURETY BONDS IN THE STATE OF ILLINOIS. The Office of the Secretary of State does not recommend any particular bonding or insurance company.</small> Know all by these presents that we Pat R. Jones 10 as principal applicant and Merchants Bonding Company (Mutual) are held firmly bound unto the People of the State of Illinois, in the penal sum of \$5,000 or \$30,000 (Circle One; See Instructions) for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators and assigns jointly and severally, firmly by these presents. <small>THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, whereas, the above bound principal/applicant has applied for appointment by the Secretary of State of the State of Illinois as a Notary Public for a one-year term.</small> Now, if said principal/applicant shall truly and faithfully perform and discharge the duties of said office of Notary Public, in all things according to law, then the above obligation to be null and void, otherwise to remain in full force and virtue in law. The term of this bond is from the effective date of the principal/applicant's commission to the expiration date of the same. X Pat R. Jones X James R. Jenkins <small>Signature of Principal/Notary Public Applicant</small> <small>Signature of Authorized Representative of Surety Company</small> BOND NUMBER 13 AFFIX CORPORATE SEAL HERE
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Important!

- Do not leave any blank spaces.
- Do not use whiteout. Line through and correct any mistakes.
- Include a copy of a valid driver's license, front and back.
- Have your application notarized.
- IA, IN, KY, MO & WI residents only.



NATIONAL
NOTARY
ASSOCIATION

Fill out your application safely and securely!
NationalNotary.org/State-Applications/Illinois