

Notary Public Bond



Alexi Giannoulis — Illinois Secretary of State

Return completed form to:
Applications@NationalNotary.org

ALL FIELDS ARE REQUIRED.
This part to be completed by the Applicant:

Last Name:	First Name:	Middle Name or Initial:	
Business Address: Street:	City:	State:	ZIP:
Name of Employer:	Commission number		
Email Address:	Home Phone:	County of Residence:	
Current Home Address (Driver's License address must match): Street:	City:	State:	ZIP:
Has your name, address or county changed since your last commission? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes," give previous name, address and/or county: _____			

This part to be completed by the surety bonding company:

THIS BOND MUST BE WRITTEN BY A COMPANY QUALIFIED WITH THE ILLINOIS DEPARTMENT OF INSURANCE TO WRITE SURETY BONDS IN THE STATE OF ILLINOIS. The Office of the Secretary of State does not recommend any particular bonding or insurance company.

Know all by these presents that we _____ as principal/applicant and Merchants Bonding Company (Mutual) are held firmly bound unto the People of the State of Illinois, in the penal sum of \$5,000 or \$30,000 (circle one, see instructions), for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators and assigns jointly and severally, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, whereas, the above-bound principal/applicant has applied for appointment by the Secretary of State of the State of Illinois as a Notary Public for a four-year term.

Now, if said principal/applicant shall truly and faithfully perform and discharge the duties of said office of Notary Public, in all things according to law, then the above obligation to be null and void, otherwise to remain in full force and virtue in law. The term of this bond is from the effective date of the principal's/applicant's commission to the expiration date of the same.

X _____
Signature of Principal/Notary Public Applicant

X Larry Taylor _____
Signature of Authorized Representative of Surety Company

BOND NUMBER

AFFIX CORPORATE SEAL HERE

Improve Your Application's Chances

Most of the applications that get rejected are due to avoidable errors. Help your application process go smoothly! Go over these tips before you put pen to paper.


AVOID ERRORS THAT WILL DELAY YOUR COMMISSION

DO

- Do print all letters and numbers legibly.
- Do fill out all sections completely. Do not leave any blanks.
- Do make cross-outs and corrections — please initial them if you make any.
- Do make sure your name and signature matches exactly your printed name on your Driver's License/ID card.

DON'T

- Don't write in cursive or use abbreviations.
- Don't leave spaces blank (except as noted).
- Don't use correction fluid (whiteout) to correct mistakes.
- Don't sign your name differently than your printed name on your Driver's License/ID card.



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ALL FIELDS ARE REQUIRED.
This part to be completed by the Applicant:

1 Last Name: <u>Jones</u> 2	First Name: <u>Pat</u>	Middle Name or Initial: <u>R.</u>
Business Address: Street: <u>234 West Main Street</u> 3	City: <u>Chicago</u>	State: <u>IL</u> ZIP: <u>60007</u>
Name of Employer: <u>ABC Bank</u>	Commission number: <u>927676</u>	
Email Address: <u>pjones@abcbank.com</u>	Home Phone: <u>305-555-1212</u> 4	County of Residence: <u>Cook</u>
Current Home Address (Driver's License address must match): Street: <u>8524 Mason Road</u>	City: <u>Chicago</u>	State: <u>IL</u> ZIP: <u>60007</u>

Has your name, address or county changed since your last commission? Yes No
If "yes," give previous name, address and/or county: _____

This part to be completed by the surety bonding company:

THIS BOND MUST BE WRITTEN BY A COMPANY QUALIFIED WITH THE ILLINOIS DEPARTMENT OF INSURANCE TO WRITE SURETY BONDS IN THE STATE OF ILLINOIS. The Office of the Secretary of State does not recommend any particular bonding or insurance company.

Know all by these presents that we Pat R. Jones as principal/applicant and Merchants Bonding Company (Mutual) are held firmly bound unto the People of the State of Illinois, in the penal sum of \$5,000 or \$30,000 (circle one, see instructions), for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators and assigns jointly and severally, firmly by these presents.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH THAT, whereas, the above-bound principal/applicant has applied for appointment by the Secretary of State of the State of Illinois as a Notary Public for a four-year term.

Now, if said principal/applicant shall truly and faithfully perform and discharge the duties of said office of Notary Public, in all things according to law, then the above obligation to be null and void, otherwise to remain in full force and virtue in law. The term of this bond is from the effective date of the principal's/applicant's commission to the expiration date of the same.

X Pat R. Jones Signature of Principal/Notary Public Applicant

X Alexi Giannoulis Signature of Authorized Representative of Surety Company

BOND NUMBER 7	AFFIX CORPORATE SEAL HERE
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Notary Public Bond

- 1 Fill out this section completely. No blank spaces are allowed. Do not use whiteout to correct mistakes. If necessary, line through any mistakes.
- 2 Print your name exactly as it appears on your driver's license or state identification card.
- 3 Please provide IL business address.
- 4 Provide at least one phone number.
- 5 **Do not circle \$5,000 or \$30,000**, the NNA will complete this step.
- 6 **Sign your name here** as shown on your driver's license. **Your signature must match — abbreviations cannot be used.**
- 7 **Leave this blank.** The bond number will be completed by our office.

Payment and Bond Form Submittal

Complete the bond form and email to **Applications@nationalnotary.org**. If you are placing an order by mail or fax include your order form and payment, noting your choice of package.

Ready to send in your application

- Once you have received your bond via email, complete your online application at <https://apps.ilsos.gov/notary/>.
- While completing your application you will be asked to upload your completed bond form using the Secretary of State online Notary Public Application system.

